

# CORPORATE SERVICES



# Horseshoe

An Artex Company

Leading the way with  
integrated ILS solutions

[www.horseshoeglobal.com](http://www.horseshoeglobal.com)

# OUR CORPORATE SERVICES OFFERING

Whether you are thinking of setting up a new entity in Bermuda, the BVI or the Cayman Islands, or you are already established in these jurisdictions but seeking to remove operational burdens, Horseshoe Corporate Services Ltd. ("Horseshoe"), a Bermuda licensed corporate service provider, is ready to step in and become your team on the ground.

Led by highly experienced company secretarial professionals, we take a holistic approach to the solutions we provide. Inspired to always put you first, we strive to take care of your business, so you can concentrate on core areas, while safe in the knowledge that all your statutory and regulatory obligations are met at all times.

We customise each client engagement to maximise efficiency and value. We are committed to providing you with best practices in corporate secretarial, compliance and governance.

## OUR SERVICES

### **INCORPORATIONS** (Bermuda Only)

Setting up a company has never been easier, as Horseshoe guides you through every step of the incorporation process:

- Providing pre-incorporation advice on structure and organization
- Determining availability of the new company name
- Reserving the new company name with the Registrar of Companies
- Obtaining necessary registrations
- Preparing the constitutional documents and organisational minutes

## CORPORATE SECRETARIAL

Benefit from our well established corporate secretarial practice and access any service you require including, but not limited to:

- Providing you with a company secretary
- Maintaining the company's minute book and corporate records
- Organising and attending director and shareholder meetings, including preparation of notices and agendas
- Drafting minutes for standard and ad hoc business
- Certification of documentation
- Provision of boardroom and other support facilities

## STATUTORY & REGULATORY COMPLIANCE

Fulfill your statutory role and ensure compliance on an ongoing basis, by leveraging our expertise and our services, including:

- Liaising with regulatory bodies and authorities
- Maintaining statutory records and registers
- Filing of statutory declarations and other returns
- Coordinating applicable governmental and regulatory filings
- Facilitating the payment of statutory and regulatory fees

## REGISTERED OFFICE (Bermuda and Cayman only)

By utilising our address, your company can meet its statutory obligation of having a physical registered office address, without the drain of opening your own local office. Services include:

- A location for the maintenance of statutory books and records
- Receiving and handling all company correspondence and mail
- Responding to all relevant correspondence and official notices in a timely manner
- Facilitating the inspection of certain registers

## DIRECTORSHIP SERVICES

With the increase in regulatory and economic substance requirements our experienced directors can be relied upon, to act in the best interests of your company by:

- Overseeing activities of the company, whilst ensuring "mind & management" is maintained in the jurisdiction of incorporation
- Attending regular board meetings
- Exercising independent judgement
- Following best practices and adhering to the constitutional documents under which the entity has been organized, formed and is operating, leading to effective corporate governance
- Reviewing proposed changes to the company's overarching documentation

## BSX LISTING SPONSOR

Being a Listing Sponsor of the Bermuda Stock Exchange "BSX", we can add value to your operation by:

- Preparing and submitting the listing application on your behalf
- Liaising with legal counsel and other service providers as required
- Acting as your principal channel of communication with the BSX
- Ensuring continued compliance with ongoing obligations under the BSX listing regulations



**INSURANCE MANAGEMENT**  
**REINSURANCE TRANSFORMING**  
**FUND ADMINISTRATION**  
**ADVISORY SERVICES**

As global regulatory and compliance requirements continue to grow in volume and complexity, the myriad of obligations can be a real burden. Helping you overcome these challenges is central to what we do best. We understand the regulatory and compliance requirements and we are well positioned to help you navigate and comply in this ever changing business landscape.

Through a comprehensive offering that includes cost effective secretarial, administrative and compliance services and a highly personalised client experience, we will add value every step of the way.

## OUR CORPORATE SERVICE OFFICES

— BERMUDA

— CAYMAN ISLANDS

## Contact us today



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